

**The report is Not Exempt**

**The report is for Decision**

**REPORT TO: LOCAL PENSION BOARD**

**MEETING DATE: 22/04/24**

**SUBJECT: Forward Work Programme**

**PURPOSE OF REPORT AND REASON FOR RECOMMENDATION(S):**

To provide Local Pension Board Members with the agenda items for forthcoming meetings and training topics where required.

**EXECUTIVE SUMMARY**

The Forward Work Programme is used to formulate future Local Pension Board agenda items. The Forward Work Programme for 2024/25 is attached at Appendix 1 as a guide for Members to discuss and this can be amended as necessary at each meeting to reflect any changes within the Firefighter Pension Scheme(s).

**RECOMMENDATIONS:**

That Local Pension Board Members review the Local Pension Board Forward Work Programme as set out in Appendix 1, and approve any amendments deemed necessary.

**REPORT APPROVAL**

**Clerk / Monitoring Officer:**

**Comments: Approved**

**Relevant Director:**

**Comments: Approved**

**Section 151 Officer/Treasurer:**

**Comments: Approved**

**Chief Fire Officer /  
Deputy Chief Fire Officer**

**Comments: Approved**

**ACCESS TO INFORMATION LIST OF BACKGROUND PAPERS USED IN THE PREPARATION OF THIS REPORT:.**

Presenting the Report:

Mr Ian Coleman  
Chair of the Local Pension Board

Report Author(s) and Designation

Sarah Tillman  
Pensions Officer

Date original report written

02/03/2024

**Mae'r Adroddiad Heb ei eithrio**

**Mae'r Adroddiad AR GYFER PENDERFYNIAD**

**ADRODDIAD I'R: BWRDD PENSIWN LLEOL**

**DYDDIAD Y CYFARFOD:**  
22/04/24

**TESTUN: Rhaglen Gwaith i'r Dyfodol**

**PWRPAS YR ADRODDIAD A RHESWM DROS YR ARGYMHELLION:**

Darparu'r eitemau agenda ar gyfer cyfarfodydd sydd i ddod a phynciau hyfforddi i Aelodau'r Bwrdd Pensiwn Lleol lle bo angen.

**CRYNODEB:** Defnyddir y Flaenraglen Waith i lunio eitemau agenda'r Bwrdd Pensiwn Lleol yn y dyfodol. Mae Rhaglen Gwaith i'r Dyfodol 2024/25 wedi'i hatodi yn Atodiad 1 fel canllaw i'r Aelodau ei drafod a gellir ei diwygio yn ôl yr angen ym mhob cyfarfod i adlewyrchu unrhyw newidiadau o fewn y Cynllun(iau) Pensiwn Diffoddwyr Tân.

**ARGYMHELLION:** Bod Aelodau'r Bwrdd Pensiwn Lleol yn adolygu Rhaglen Gwaith i'r Dyfodol y Bwrdd Pensiwn Lleol fel y nodir yn Atodiad 1, ac yn cymeradwyo unrhyw ddiwygiadau y bernir eu bod yn angenrheidiol.

**CYMERADWYO'R ADRODDIAD**

**Clerc:**

**Sylwadau: Cymeradwyd**

**Cyfarwyddwr berthnasol:**

**Sylwadau: Cymeradwyd**

**Swyddog Adran 151/Trysorydd:**

**Sylwadau: Cymeradwyd**

**Prif Swyddog Tân /  
Dirprwy Brif Swyddog Tân**

**Sylwadau: Cymeradwyd**

**PAPURAU CEFNDIR A DDEFNYDDIWDYD WRTH BARATOI'R ADRODDIAD HWN:**

**Yn cyflwyno'r Adroddiad:**

Mr Ian Coleman  
Cadeirydd y Bwrdd Pensiwn Lleol

**Awdur(on) yr Adroddiad a'u Swyddi**

Sarah Tillman  
Swyddog Pensiynau

**Dyddiad yr ysgrifennwyd yr adroddiad  
gwreiddiol**

02/03/2024

**LOCAL PENSION BOARD**  
**22 APRIL 2024**  
**FORWARD WORK PROGRAMME**

**1 Executive Summary**

- 1.1 The Forward Work Programme is used to formulate future Local Pension Board agenda items. The Forward Work Programme for 2024/25 is attached at Appendix 1 as a guide for Members to discuss and this can be amended as necessary at each meeting to reflect any changes within the Firefighter Pension Scheme(s).

**2 National/Wales Position**

- 2.1 The Forward Work Programme is specific to each individual Fire and Rescue Service.

**3 Mid and West Wales Fire and Rescue Service Current Position**

- 3.1 The Forward Work Programme for 2024/2025 is attached at Appendix 1.

**4 Proposal**

- 4.1 That Local Pension Board Members review and, if necessary, amend the Local Pension Board Forward Work Programme attached at Appendix 1.

**5 Service Commitments, Improvement Objectives and Well-being goals**

- 5.1 The Service is committed to ensuring that the key principles of the Wellbeing of Future Generations (Wales) Act 2015 are supported.

**6 Financial/Procurement Implications**

- 6.1 Any cost associated with the Forward Work Programme will be charged to the Local Pension Board budget for Local Pension Board activities which is contained within the Human Resources Department budget.

**7 Risk Assessment/Legal and Compliance Implications**

- 7.1 The Local Pension Board has its own risk register which covers all risks which might arise from this report.

**8 Fire Authority Governance Implications**

- 8.1 Pension Scheme Governance is the responsibility of the Fire Authority, assisted by the Local Pension Board.

**9 Equality and Diversity, including the Socio-economic Duty and Welsh Language Standards implications**

9.1 Considered, but not deemed relevant the report.

**10 Data Protection and Privacy Issues**

10.1 All personal information processed as part of pension scheme administration is done so in accordance with the Authority's Data Protection Procedures.

**11 Consultation and Communication**

11.1 Considered, but not deemed relevant the report.

**12 Prevention, Protection and Response Implications**

12.1 Considered, but not deemed relevant the report.

**13 Human Resources and People Development Implications**

13.1 The Human Resources Department is responsible for coordinating the Local Pension Board forward work programme and arranging training activities.

**14 Information and Communications Technology (ICT) / ICT Strategic Advisory Team (ISAT) Implications**

14.1 Considered, but not deemed relevant the report.

**15 Estates Implications**

15.1 Considered, but not deemed relevant the report.

**16 Fleet, Engineering and Logistics Implications**

16.1 Considered, but not deemed relevant the report.

**17 Evaluation**

17.1 Considered, but not deemed relevant the report.

**18 Recommendations**

18.1 That Local Pension Board Members review the Local Pension Board Forward Work Programme as set out in Appendix 1, and approve any amendments deemed necessary.